

Policy Center Platform Migration

September 2026

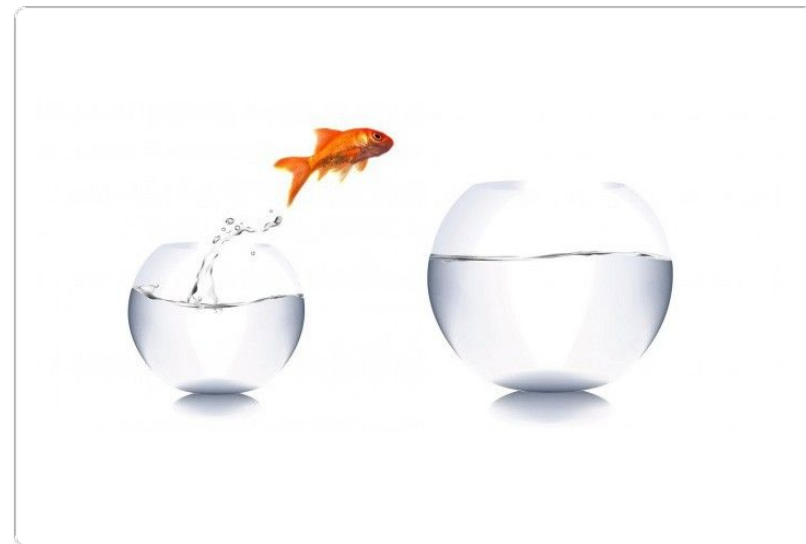


Policy Center Platform Migration Overview

What is a platform migration?

The seamless transfer of your organization's Policy Center data to a modernized, high-performance hardware infrastructure.

- ✓ **Modern Infrastructure:** Upgraded server architecture for enhanced reliability.
- ✓ **Zero Data Loss:** Complete automated migration of historical records and policies.
- ✓ **Minimal Downtime:** Executed in a focused 10-12 hour migration window.



What are the Benefits?



Enhanced Security

Security and architecture were upgraded by transitioning to a containerized Kubernetes cluster. DevOps management was transferred to Iron Mountain DevOps for direct alignment with corporate security policies.



Improved Scale

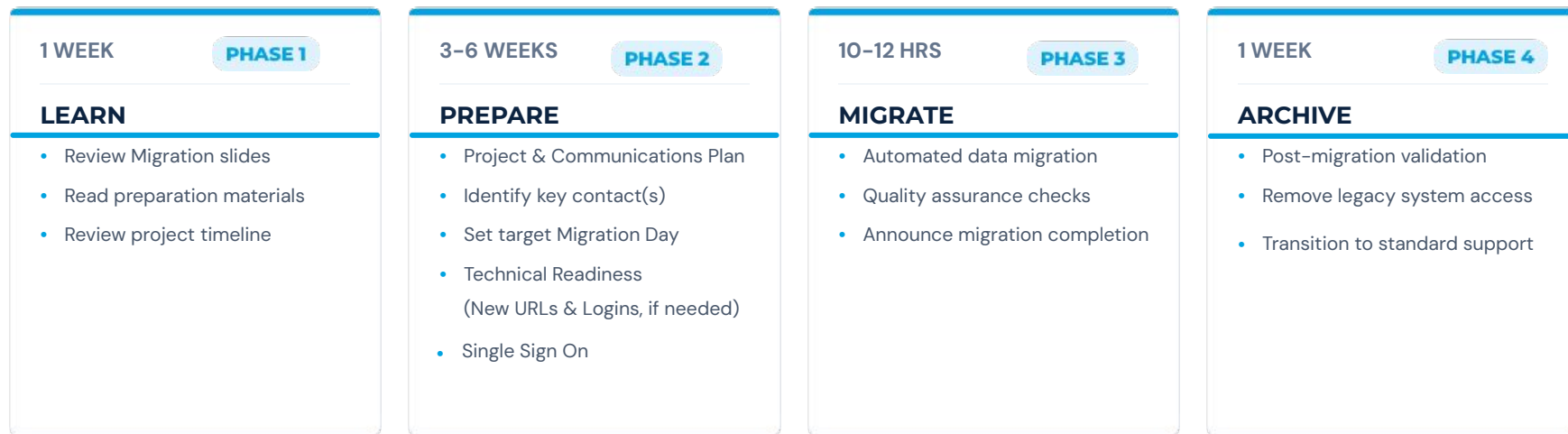
Policy Center system architecture was redesigned around core principles that support unlimited record growth. Advanced API access was expanded to facilitate seamless, robust integrations with external systems.



Refreshed User Interface (UI)

Policy Center has a new look and feel! Delivering a modernized, intuitive design and responsive layout across products, portals, and support channels for a streamlined and seamlessly integrated user experience.

Migration Approach & Timeline



Technical Readiness & URL Changes



What's Changing?

Access Policy Center:

[https://pcs.irm-ig-us.com/\[GUID unique to tenant\]](https://pcs.irm-ig-us.com/[GUID unique to tenant])

Access Information Governance Portals:

[https://pcs.irm-ig-us.com/\[GUID unique to portal\]/portal/"](https://pcs.irm-ig-us.com/[GUID unique to portal]/portal/) portal name"

refer to Portal library page for complete list of available portals



Required Prep Work

-  Update internal documentation referencing legacy Policy Center URLs.
-  Update company intranet or bookmark links pointing to Policy Center.
-  Engage Web Marketing or IT teams early to handle internal link updates.

Single Sign On (SSO) Set Up

Single Sign On is currently enabled for your company to access Policy Center.

During your company's Policy Center migration, we will work with your Information Technology point of contact to set up SSO for the New Policy Center Platform. From the 2 choices below, please identify your company's SSO set up preference for the New Policy Center Platform.

- ☐ New SSO (Preferred. Advance Set Up): We will send a new SSO Form to your Information Technology point of contact to complete. This setup requires your company's participation to test the SSO in advance of the migration, and ensures that the SSO works prior to the migration day.
- ☐ Existing SSO (Migration Day Set Up): This setup requires your company to update the existing SSO configuration on the migration day. Any issues encountered with this SSO set up on migration day may delay user access to the new Policy Center platform .

Information Technology point of contact Name, Email & Telephone

Questions?

Iron Mountain Primary Contact: Sudheer Kumar Nurukurthi (pcssupport@ironmountain.com)

Iron Mountain Engineering Contact: Daniel Cole (Daniel.Cole@ironmountain.com)

Readiness - Decision Required

Are We Ready?

✓ 3 Days Prior Checkpoint

Formal "Go / No-Go" decision review to confirm all organizational and technical prerequisites are met.



Migration Day Checklist

Migration Day Action	Owner
✓ 1. Policy Center will be set to read only mode	Iron Mountain
✓ 2. Execute automated data migration	Iron Mountain
✓ 3. Quality Assurance validation check	Iron Mountain
✓ 4. Issue "Migration Complete" notice to end users	Customer
✓ 5. Post updates for new production URLs	Customer

What's Next? Action Items



1. Review Materials

- This Presentation
- Project Plan Template
- Communications Package
- Access FAQs
- Single Sign On Questionnaire



2. Key Milestones

- Identify Migration Leader*
- Detailed Project Plan Review
- Confirm Migration Date**
- Provide the SSO Questionnaire to the appropriate Technology Team contact. if applicable



3. Support & Knowledge

*Contact leader details:

✉ Kathleen.Andrews@ironmountain.com

**Migration details and FAQs are accessible on the Policy Center Knowledge Base.



Questions?